

**BHS Parents' Group Meeting**  
**May 13, 2009**  
**Minutes**

**In Attendance:** See attached Sign-In Sheet

**Yvonne Wun for Pam Merchant**, President, called the meeting to order at 7:00pm; all were welcomed.

**Approval of Minutes (Secretary's Report): Minutes of the April 15, 2009 Parents' Group Meeting** were reviewed and approved as written by Sharon Diekman, Recording Secretary.

**ACTION:** Laurie Benson made a motion to approve and accept minutes. Kathleen Parker seconded the motion. All in good standing voted "aye". Minutes were approved.

**Kathleen Parker, Parliamentarian**, presented 2009 -2010 Executive Board nominees.

**ACTION:** Adrienne Schubiner made a motion to approve the 2009 – 2010 nominated Executive Board. Lynn Currie seconded the motion. All in good standing voted "aye". 2009 – 2010 Executive Board nominees were approved.

**Kathleen Parker, Parliamentarian**, presented 2009 -2010 Committee Chair nominees.

**ACTION:** Adrienne Schubiner made a motion to approve the 2009 – 2010 nominated Committee Chairs. Lynn Currie seconded the motion. All in good standing voted "aye". 2009 – 2010 Committee Chair nominees were approved.

**Kim Ohlund, Co-Treasurer**, proposed changes to the authorized bank signatures due to annual Executive Board Officer changes. See attached detailed statement documentation.

**ACTION:** Adrienne Schubiner made a motion to approve the changes to the authorized bank signatures. Lynn Currie seconded the motion. All in good standing voted "aye". Changes to the authorized bank signatures were approved.

**Announcements:**

Lynn Currie informed the group that the Teacher Appreciation Breakfast will be held May 20<sup>th</sup> at the Peninsula Tennis Club. The PTC has agreed to not charge BHS for the use of their facilities. We are also down about 50% on teacher/staff donations. Please send checks to BHS Parents' Group if you can help.

**SPECIAL PRESENTATION:**

Several BHS students participating in Explore presented to the Parents' Group. Speakers included students who had job shadowed and their experiences. Students from ACCESS also reviewed video and Powerpoint presentations highlighting a fashion company they created. They completed their presentation with handmade clothes they had sewn as examples of the fashions their company would carry.

**EXECUTIVE BOARD REPORTS:**

**BHS Parents' Group President Report:**

**Yvonne Wun** thanked Pam Merchant for the 2 fantastic years she has presided as Parents' Group President.

She also informed the group that a new Superintendent has been chosen. Scott Lawrence from Gunn High School in Palo Alto has accepted the position.

**BHS Parents' Group Excellence Fund Report:**

**Kim Ohlund** informed the group that as of the end of April, \$160,000 had been raised. Approximately 275 families participated.

**BHS Parents' Group Taste of the Town Report:**

**Kim Ohlund** reported approximately \$96,000 was raised by the Taste of the Town event. The Wine Gala may bring in another \$13,000.

**BHS Parents' Group VP of Volunteers Report:**

**Heather Sinclair** requested additional assistance with Text Collection on May 20<sup>th</sup> at 10:45 am, May 21<sup>st</sup> at 11am and May 22<sup>nd</sup> at 9:45 am. She also needed assistance on May 26<sup>th</sup>, 27<sup>th</sup> and 28<sup>th</sup> at 9:45am. All shifts are approximately 2 -3 hours.

Handbook stuffing this summer will be July 21<sup>st</sup> from 9am – 12pm.

Distribution dates for Handbooks will be August 4<sup>th</sup>, 5<sup>th</sup> and 6<sup>th</sup>.

**BHS Parents' Group Treasurer Report:**

**Kim Ohlund** asked that all receipts for reimbursement be submitted by the end of June. A detailed budget through April 30, 2009 was reviewed.

**BHS Parents' Group Parliamentarian Report:**

**Kathleen Parker** reviewed that the Parents' Group By-Laws had not been revised since 2003. Pam Merchant, Becky Showen and Kathleen spent several hours reviewing and updating. This includes incorporating changes to Executive Board position descriptions. The updated By-Laws will be posted on the Parents' Group website. The Executive Board will be voting on the revised By-Laws.

**Principal's Report:**

**Mr. Chris Holleran** reported that all AP testing was finishing up. There could be some teacher layoffs but BHS would not be affected. All in all, 2008-2009 was a very successful year at BHS.

**Open Business/Announcements/Miscellaneous:**

No additional items were discussed.

At 7:40pm, **Yvonne Wun** adjourned the meeting and thanked all for attending.

Respectfully submitted,

Sharon Diekman  
Recording Secretary

